



Lisbon School District

Reopening Our School
Fall 2020



Based on Guidelines from the Connecticut State Department of Education

Connecticut LEA Reopening Template

Connecticut State Department of Education • June 29, 2020



This document identifies the critical "REQUIREMENTS" needed for each local educational agency (LEA) or school operator to submit a reopening plan in accordance with the Connecticut School Reopening Plan — *Adapt, Advance, Achieve: Connecticut's Plan to Learn and Grow Together*. In providing the LEA's response, it is imperative to work through the Connecticut School Reopening Plan, which elaborates on certain requirements with additional considerations and also includes "GUIDANCE" to consider while developing the unique local approach.

While the submitted plans do not require approval by the Connecticut State Department of Education (CSDE), plans will be retained. Receipt and consideration of the plans will allow the CSDE to share best practices and provide technical support for those LEAs who require it.

LEAs should submit a reopening plan that clearly and specifically addresses the requirements outlined in each section below. The CSDE recommends plans be developed inclusive of, but not limited to school-based administrators, teachers and school staff, health and nursing staff, nutrition services, transportation services, boards of education, local health officials, municipal leaders, parents and other relevant stakeholders.

Additional Details:

Plans should be submitted in font size no greater than 11pt, in PDF format.

Due: July 24, 2020

Submit to: SDE.REOPEN@ct.gov

Include the following completed table at the top of your submitted plan:

Date of Submission:	July 21, 2020
LEA Name:	Lisbon Board of Education
Reopening Plan Point of Contact:	Sally Keating
Contact Email:	skeating@lisbonschool.org
Contact Phone:	860-376-2403
LEA COVID-19 Health and Safety Compliance Liaison:	Sally Keating
Liaison Email:	skeating@lisbonschool.org

If schools plan to iterate and/or improve their plan as result of newly released guidance and/or changes in their local communities, those should also be submitted to the CSDE at the email listed above.

This document reflects preliminary guidance and considerations as of the date published, and should not be interpreted as mandates, except where there is indication of a requirement. The Connecticut School Reopening Plan — *Adapt, Advance, Achieve: Connecticut's Plan to Learn and Grow Together* may be updated due to the rapidly changing response to this pandemic emergency and ongoing updates from Centers for Disease Control and Prevention (CDC) and/or changes to federal and state orders and guidance. The Connecticut State Department of Education will provide any such updates to Superintendents.

Clearly and specifically detail how you will address each critical "REQUIREMENT" listed below in your plan. While crafting your responses, it is imperative to work through the Connecticut School Reopening Plan which elaborates on certain requirements with additional considerations and also includes "GUIDANCE" to consider while developing a unique local approach.

Priorities	School Plan
<p>Fall Reopening Model</p> <ul style="list-style-type: none"> LEAs should plan to have all students, in all districts, return to schoolhouses for full-time instruction at the beginning of 2020-2021, so long as public health data continues to support this model. This model will be supported with more intensive mitigation strategies and specific monitoring, containment and class cancellation plans. <ul style="list-style-type: none"> In addition to full-time instruction plans as indicated above, LEAs must be prepared to modify their plans to support a partial reopening or to allow for scaling back at a future date if the public health data changes. Identify gaps and develop action plans for reopening that specifically address inclusion, equity, and access for all learners with strategies and clearly defined action steps. 	<p>Fall Reopening Model for Participants and Temporary Non-Participants-The Connecticut State Department of Education released their Reopening of Schools template on June 29, 2020. This template was to assist school districts in their development of a reopening plan in accordance with the Connecticut School Reopening Plan- Adapt, Advance, Achieve: Connecticut's Plan to Learn and Grow Together.</p> <p>Districts' draft plans were due to the State on July 24, 2020. We will post our plan on our website under "Reopening of School Updates". This is where we will house all communication and updates related to the reopening of Lisbon Central School.</p> <p>Our plan calls for all students returning to the school building five days per week, as long as public health data continues to support this model. This model will also have specific plans for a partial re-opening or class cancellation. In bringing our students back, our plan will address inclusion, equity and access for all learners.</p>
<p>Temporarily Choosing Not to Participate</p> <ul style="list-style-type: none"> Plan for parents and students who may temporarily choose not to participate in the return to school. 	<p>Additionally, for those students who do not return to in-person school based upon individual consideration, remote learning will be an option. The basis of this plan is the health, safety, and social-emotional well-being of our members of the school district, as well as, academic excellence for all students.</p>
<p>School Liaison, Communications Plans, and Data Collection</p> <ul style="list-style-type: none"> Designate an employee to serve as a COVID-19 Health and Safety Compliance Liaison. This designated person will be responsible for engaging with students, parents, faculty, staff, and administrators to answer questions or concerns about health and safety requirements regarding COVID-19 concerns (e.g., school nurse). Put systems in place to communicate the most up to date policies and protocols related to the considerations herein, for staff, students, and families. Make communications plans available in relevant languages of families in the community, as well as accessible to those with visual and/or hearing impairments. Ensure the development of plans for ongoing two-way communication with the school community (staff, families, and students) about any new policies and/or protocols <i>prior to</i> reopening, any time there is a significant policy change, and upon re-entry if a school closes temporarily during the year. Develop expectations around frequency of communication, and ensure detailed updates are provided any time critical information regarding policies, protocols, or health data changes. Put in place a plan for how the community will be notified of any changed policies, need to cancel classes, or other changes or restrictions. Make plans easily accessible, including but not limited to being visible on the main landing page of the LEA and school websites. Prioritize gathering information from families prior to reopening. Collect information from families to properly plan for resuming classes in the fall. <ul style="list-style-type: none"> This should align with the forthcoming CSDE District Reopen Survey 	<p>Superintendent Sally Keating will be the COVID-19 Health and Safety Compliance Liaison. All question, concerns, communication should be directed to the Compliance Liaison via phone at 860-376-2403, extension 232 or by email skeating@lisbonschool.org. The Compliance Liaison will ensure the protocols and processes are in place, along with any revisions for staff, students and parents and articulated via the LCS website and bi-weekly newsletters. Hard copies will be available. Communication will be provided in English and in the future in other languages if needed. The need to cancel classes or any other major revisions will be communicated via robo-calls, texts and emails. Information from families has been general via a "home-grown" survey, as well as, via a CSDE District Reopening Survey. Information from staff has been obtained via an informal survey and ongoing conversations.</p>

Operations Plan	School Plan
<p>Facilities</p>	
<ul style="list-style-type: none"> • Maximize social distancing between student workstations, achieving 6 feet when feasible, when determining the classroom layout. • Where necessary, assess other space that may be repurposed for instruction in the school, in municipal or other community space, or if the school will require additional modular space. • Maximize space between the teacher and students due to the risk of increased droplets from teachers during instruction. • Ensure all signs and messages related to stopping the spread are accessible for students with disabilities and in languages appropriate for the school population. • Identify the training needs of staff related to health and safety protocols; perform such training prior to the first day of classes. • Consider having training days and days to practice new protocols with staff only prior to having students enter the building. • Plan an in-person or online training that includes: social distancing, cleaning protocols; and hygiene practices. Require attendance by all students and staff, and make available to families who are interested. Consider repeating this training during the first months that school reopens, and as needed. • Ensure training is provided to substitutes or others who may enter the school outside of the first day or typical calendar start. 	<p>The Reopening Committee decided that to achieve maximizing social distancing between student workstations, achieving 6 feet when possible, desks will face in one direction. Tables, not needed, will be taken from classrooms. Some computer stations will also be taken out of classrooms, to achieve more space as needed. For lab classes, "X" will be marked for students to sit at designated locations. (By August 1st, teachers will have access to classrooms to determine changes in room set-up and to decide what to discard in terms of non-essential equipment and materials.)</p> <p>Technology teachers will utilize space in the Media Center rather than in the Technology Lab. The Media Specialist/Librarian will deliver instruction in the classrooms. Students will access book take-out via library on a cart.</p> <p>The gym may be divided, as necessary, for classroom use. The courtyard may be used for outdoor activities.</p> <p>Regarding gym and health education, outside activities will be encouraged as much as possible.</p> <p>Currently, with six feet of social distancing, 10 to 12 students can be accommodated within a classroom. However, we have classes of enrollment up to approximately 25. Masks will be utilized. For special education students, the SPED Director will monitor the number of adults in the room, including support staff and will implement pull-out services as necessary.</p> <p>The School Nurse will place signs strategically around the school in appropriate locations regarding COVID related protocols. These signs will be in appropriate languages for the school population. Signs will also be placed on the playscape regarding health and safety protocols.</p> <p>Professional Development will be frontloaded to assist staff with COVID related protocols. DPH will be spearheading PD with a presentation. The Nurse's office will also provide ongoing correspondence regarding health and safety. Training will incorporate on-line, in-person and website videos to assist teachers. Teachers, in turn, will educate students. Resources will also be placed on the website for parents. A core group of substitutes will obtain PD either on PD days or on-line.</p>

<p>Daily Operations</p> <ul style="list-style-type: none"> Implement the key strategy of establishing stable cohorts within the school population, when feasible. Placing students in cohorts is <i>strongly encouraged</i> for grades K-8, and <i>encouraged where feasible</i> for grades 9–12. Develop consistent policies to address when clubs, before- and after-school programs, or other voluntary groups may be allowed to use school space. Include ways to safely allow access for before- and after-school and childcare programs. 	<p>Traffic patterns will be marked by signage for students and staff, while passing in halls. Hand-washing stations will be placed in strategic locations. Hand sanitizer and disinfectant wipes will be placed in each classroom.</p> <p>Grades PreK-4 will be self-contained. Grades 5-8 will be reduced from 4 pods to 2 pods to reduce the number of cohorts. In middle school, teachers will travel class to class, not students, except for science labs.</p> <p>There will be childcare after school until 6:00 p.m. Childcare ran through the summer with established protocols. Staff and parents were informed. No issues were noted, so childcare will run in the fall. There may be no other after school activities. If no after school activities, this will be re-evaluated in November. If certain sports, such as cross-country, can be done, following guidelines, this sport will happen. For example, grade 6 will run on Monday; grade 7 will run on Tuesday; grade 8 will run on Wednesday.</p>
<p>Child Nutrition</p> <ul style="list-style-type: none"> Schools and institutions that participate in the National School Lunch Program (NSLP), School Breakfast Program (SBP), Afterschool Snack Program, and Special Milk Program (SMP) as applicable, must continue to determine eligibility for and make available free and reduced-price meals and snacks and free milk to all eligible students. Schools and institutions must comply with the U.S. Department of Agriculture's (USDA) regulations and policies for school meals and milk including the meal pattern requirements. Schools and institutions that participate in the NSLP are required to claim meals/milk provided to eligible students using accurate counting and claiming methods. 	<p>The Food Service Director will continue to determine eligibility for and make available, free and reduced price meals, snacks, and milk to all eligible students through Direct Certification by the State of CT or by application based on income. Lisbon Central School will comply with the U.S. Department of Agriculture's USDA regulations and policies for school meals and milk including the meal pattern requirements. Accurate counting and claiming methods via Payschools will be utilized to claim meals/milk provided to eligible students.</p> <p>Students will eat breakfast and lunch in the classrooms. Electronic ordering will be utilized by students. Meals will be placed on carts and taken by one employee to each classroom. Meals will be bagged with plastic utensils and plates/containers. Students will eat in classrooms or outside. Garbage will be placed in bus buckets and brought down to the cafeteria for disposal by an employee. Students will wipe down desks.</p> <p>Students doing virtual instruction will order electronically and pick up lunches at 10:30 a.m. at the outside back door of the cafeteria. COVID-19 protocols will be in place for cafeteria operations.</p>

Operations Plan, continued	School Plan
<p data-bbox="224 283 389 310">Transportation</p> <p data-bbox="224 331 483 359">Low Transmission Risk</p> <ul data-bbox="245 367 941 651" style="list-style-type: none"> Plan to operate at full capacity or close to while maximizing health and safety protocols, as well as considerations outlined in the plan. Require passengers to wear a face mask or cloth face covering that completely covers the nose and mouth during transit, prior to boarding the bus, and must be kept in place until they are completely off the bus. Passengers should load into the bus from the back row to the front (where the first passengers onto the bus sit in the back row) and then unload the bus in a controlled manner upon arrival at the school from front to back by seat. <p data-bbox="224 667 540 695">Moderate Transmission Risk</p> <ul data-bbox="245 703 941 1102" style="list-style-type: none"> Plan to operate at significantly reduced capacity while maximizing health and safety protocols, as well as considerations outlined in the plan. Bus passengers should be spaced with family members sitting together and non-family members should be spaced 6 feet apart utilizing alternating diagonal seating. Require passengers to wear a face mask or cloth face covering that completely covers the nose and mouth during transit, prior to boarding the bus, and must be kept in place until they are completely off the bus. Passengers should load into the bus from the back row to the front (where the first passengers onto the bus sit in the back row) and then unload the bus in a controlled manner upon arrival at the school from front to back by seat. 	<p data-bbox="993 310 1421 646">The Superintendent collaborated with the head of the bus company, First Student Transportation Company. The bus company is planning to operate at full capacity or close to full capacity. Passengers will not be allowed on the bus unless masks are worn (unless there is a medical note for not wearing one) Passengers will load from the back row to the front. Unloading will occur from front to back. Family members will sit together (Please note: A supply of disposable masks will be available on the bus if a student forgets to bring a mask. Also, students will not be able to ride different buses). Daily disinfectant cleaning of the buses will be done and as needed.</p> <p data-bbox="993 655 1380 724">If the bus does not run at full capacity, social distance will be incorporated as much as possible.</p> <p data-bbox="993 732 1412 802">The SPED office will collaborate with companies busing SPED students. Bus drivers will wear masks.</p> <p data-bbox="993 829 1096 850">AM Arrival:</p> <p data-bbox="993 856 1421 961">Bus: Students who arrive by bus will proceed to their classrooms upon arrival. If they arrive prior to 8:15, they will remain on the bus until 8:15. It will be encouraged to have windows open to help circulate air. Only one bus will dismiss at a time.</p> <p data-bbox="993 987 1421 1386">Parent Drop Off: Students will be dropped off by parents at the rear entrance (Senior Center Entrance) between 8:15 a.m. and 8:30 a.m. One staff member will be at the drop off site and one at the top near the door to let students in. Students will proceed to their homerooms. Staff will be positioned in hallways to insure social distancing. Between 8:30am-8:40am, students will be dropped off at the front of the building and a staff member will help sign them in. After 8:40 a.m., parents will park and walk their children to the front door to ring the bell. Parents will announce who their children are. The student will be buzzed in and will sign in on the tardy sheet (staff can assist), students will then proceed to their classroom. Staff will be positioned throughout the school to help students get to their classrooms.</p> <p data-bbox="993 1417 1128 1438">PM Dismissal:</p> <p data-bbox="993 1444 1421 1617">Bus: Students will remain in homerooms until their bus is called. Once called, they will proceed to their bus. Only one bus at a time will be called. At 3:10 p.m. students will go to the designated area / room designated for their bus. A staff member will be at each room. Students will wait in designated area with only students in their bus cohort until they are called.</p> <p data-bbox="993 1642 1421 1911">Parent Pick Up: There will be two parent pickup times: 2:50-3:00 p.m. and 3:00-3:10 p.m. in order to provide more room for social distancing. When each group is called, they will proceed to the rear entrance. A staff member will be at the top of the stairs inside to ensure student social distancing. Students will be sent to another staff member outside so they can dismiss them to their parent/guardian. Masks will be requested of all parent/guardians waiting for their children. Spots will be displayed on the ground to encourage six feet social distancing.</p>

Health Practices and Protocols

- Ensure that students are educated and engaged in the new expectations related to all public health policies and protocols. As part of this requirement, assess the best approach to communicating the information for the age group, and plan to set aside time at the beginning of the school year, as well as frequent reminders, to review the new policies and protocols.
- Familiarize all participants of the standard public health practices used to prevent the spread of diseases. These practices include, but are not limited to:
 - social distancing;
 - frequent hand washing and use of hand sanitizer;
 - use of face coverings that completely cover the nose and mouth;
 - respiratory and cough etiquette; and
 - enhanced cleaning/disinfection of surfaces.
- Provide adequate supplies, including soap, hand sanitizer with at least 60% ethyl alcohol or 70% isopropyl alcohol (for staff and older students who can safely use hand sanitizer), paper towels, tissues, disinfectant wipes, cloth face coverings (as feasible), and no-touch/foot-pedal trash cans.

School Plan

All students (Pre-K thru 8th grade) will be educated and engaged in the new expectations related to all public health policies and protocols. Several approaches will be utilized in educating and engaging the students for all grades to ensure that all expectations are communicated without barriers. Information will be sent home via email and also placed on the school's website for easy access prior to the first day of school and throughout the school year. New expectations will also be taught to students by their teachers on the first day of classes and reviewed as needed. The health office will provide most of the teaching materials with guidance from the CDC website and upon approval of Administration.

All participants will be familiarized with standard health practices (e.g., social distancing, frequent hand washing and use of hand sanitizer, use of face coverings, respiratory and cough etiquette and enhanced cleaning/disinfection of surfaces). Standard health practices will be posted on the school's website and updated as new information evolves. Informative posters about standard health practices will be displayed throughout the school (e.g., in classrooms, hallways, bathrooms). Practices will also be reviewed with staff in person prior to the official first day of school by the local Department of Public Health and the School Nurse. Frequent reminders will be announced on morning announcements and sent home as needed.

Hand sanitizer with at least 60% ethyl alcohol, tissues and disinfectant wipes will be placed in each classroom prior to the official first day of classes and will be replenished as appropriate. Paper towels and no-touch trash cans will be placed in bathrooms. Hand dryers will not be utilized. Cloth face covers or disposable face covers will be available to staff and students as expected when inside the school building, allowing for certain exceptions. Gloves will be available to staff for disinfecting frequently used areas in their classroom and for minor student complaints as appropriate. In addition, staff will be allowed to bring in their own supplies (e.g., CDC recommended hand sanitizer and disposable gowns). A school plan for cleaning and disinfecting will be developed by the Director of Buildings and Grounds with guidance from the CDC and Occupational Safety and Health Administration (OSHA) and will be communicated to the teachers and staff at the beginning of the school year. Teachers and staff will keep all disinfectants out of the reach of children. When appropriate, face shields will be available to staff (e.g., speech and language services and educational aides/assistants), who support students with special health care needs or work with students who are not wearing face covers due to one of the exceptions (per CDC guidance) and also cannot maintain social distancing.

Health Practices and Protocols, continued	School Plan
<p>Reporting Illnesses and Addressing Vulnerable Populations</p> <ul style="list-style-type: none"> • Instruct students and staff to inform the school if they are sick with COVID-19 related symptoms, particularly if they had a known contact with someone diagnosed with COVID-19 and have also had contact with the school population. • Develop consistent protocols for information reporting, and a point person to appropriately receive and safeguard this information, such as the school nurse, district nursing supervisor, or principal. • Educate staff and families about when to <u>stay home</u>. Schools should properly communicate the content of this or any updated guidance. <ul style="list-style-type: none"> – Instruct staff and students (or their parents and guardians) to perform a self-assessment prior to leaving for school to identify fever and other possible COVID-19 symptoms. Communicate this expectation and provide parents with reminders about the <u>symptoms consistent with COVID-19</u> that require keeping their students at home. • Establish and communicate school-wide sick protocols, including signs and symptoms of COVID-19, and temperature thresholds requiring students or staff to stay home. 	<p>An email will be sent out to students' parents and placed on the school website prior to the start of the school year informing them of the importance to inform the school if their children are sick with COVID-19 related symptoms, particularly if they had a known contact with someone diagnosed with COVID-19 and have also had contact with the school population. Staff will be given a daily Self-Monitoring Tool with questions to answer about possible COVID-19 symptoms or recent exposure to COVID-19 and are advised to not report to work if they answered "yes" to any of the questions and to call their supervisor. Information received will be confidential. Staff is to maintain records available upon request.</p> <p>The Health Office and Attendance Secretary will work together to track staff and students' absences daily and identify any trends that would suggest the spread of illness such as COVID-19. Trends in illnesses will be communicated to the Superintendent.</p>
<p>Social Distancing</p> <ul style="list-style-type: none"> • Assist staff and students to maintain maximum social distancing between individuals to reduce the transmission of the virus per the public health guidelines at that time. 	<p>The Health Office along with administrators and staff will verbally instruct students to maximize social distancing, achieving 6 feet when feasible where students congregate together in their classrooms, hallways, health office and other areas around the school. Visual cues such as social distancing posters will be placed in the classrooms, hallways and bathrooms as appropriate.</p> <p>Social distancing guidance will be adjusted and relayed to staff and students by the Superintendent with guidance from the local Department of Public Health due to the evolving understanding of COVID-19 and transmission of the virus.</p>
<p>Use of Face Coverings, Masks, and Face Shields</p> <ul style="list-style-type: none"> • Adopt policies requiring use of face coverings for all students and staff when they are inside the school building, with certain exceptions listed below. <ul style="list-style-type: none"> – For anyone who has trouble breathing, or anyone who is unconscious, incapacitated or otherwise unable to remove the mask without assistance, face coverings and masks should not be required, <u>per CDC guidance.</u> – For anyone who has a medical reason making it unsafe to wear a face covering, masks should not be required. • Be prepared to provide a mask to any student or staff member who does not have one. 	<p>Protocols about the use of face coverings for all students and staff when they are inside the school building (with certain exceptions) will be written by the School Nurse and Superintendent. Protocols will be posted on the LCS website.</p> <p>Face coverings will be provided by the school to staff or any student (with certain exceptions) who does not have one.</p> <p>Guidance for the proper use of cloth face coverings will be found on the school's website and reminder cues to be given by teachers as needed throughout the school day.</p> <p>When appropriate face shields will be provided by the school to staff (as stated previously). Staff who requests a face shield will speak to their supervisor about obtaining the face shield.</p>

Health Monitoring Plan	School Plan
Planning and Distribution of Information	
<ul style="list-style-type: none"> • Include in the LEA reopening plan written protocols for monitoring of symptoms that could be related to COVID-19, with the goal of decreasing the risk of spreading or contracting the virus and maintaining oversight related to the pandemic while complying with relevant privacy and health laws. 	<p>Protocols will be established for monitoring of the symptoms that could be related to COVID-19, with the goal of decreasing the risk of contracting the virus and maintaining oversight related to the pandemic while complying with relevant privacy and health laws to be written by the School Nurse in conjunction with the Superintendent.</p> <p>The School Nurse and Nursing Assistant will utilize programs set up by SNAP to expedite information exchange, data processing and analytics for COVID-19 as feasible.</p> <p>The Health Office and Attendance Secretary will work together to track staff and student absences daily and identify any trends that would suggest spread of illness such as COVID-19. Trends in illnesses will be communicated to the Superintendent.</p> <p>Parents and staff will be periodically reminded to check the CT Covid-19 Response Site for information regarding travel restrictions/14 day self-quarantine requirements.</p>

Containment Plan	School Plan
<ul style="list-style-type: none"> • <i>The Connecticut Department of Public Health will be providing a tiered system to assist leaders and define the decision-making approach should partial or full class-cancellation become necessary. Anticipate this will be available at the time decisions will need to be made related to containment and possible school class cancellations.</i> • Include in the LEA reopening plan written protocols for containment and immediate response if an individual has signs or symptoms of COVID-19, there is a known exposure, or a member of the school community has a confirmed diagnosis of COVID-19. The purpose of containment plans are to decrease the risks of spreading COVID-19, and shall include the following: <ul style="list-style-type: none"> - Immediate coordination with the local health department, including being ready to comply with requests for information from the local health department to assist with contact tracing. - Identification of a response team within the school and LEA with specific responsibilities. - Consideration of what signs and symptoms exhibited by students or staff would require their immediate dismissal from school; for what period of time; and conditions for their re-admittance to school. • Identify an "isolation room" (besides the health office) to accommodate students who exhibit symptoms consistent with COVID-19 until a parent or guardian arrives. • Create a consistent policy for dismissal of students or staff who exhibit symptoms of COVID-19 and must be dismissed from school. 	<p>Protocols will be determined for containment and immediate response if an individual has signs or symptoms of COVID-19, there is a known exposure, or a member of the school community has a confirmed diagnosis of COVID-19 and will be written by the School Nurse with input from the local Department of Public Health's contact person and/or the School Medical Advisor.</p> <p>The Superintendent and the School Nurse will contact the local health department, as soon as possible, if any person who has been present in school has a confirmed diagnosis of COVID-19. The local Department of Public Health will provide guidance with containment in order to decrease the risks of spreading the virus further in the school and community.</p> <p>The Reopening of School Committee Team, under the guidance of the local Department of Public Health, will provide the school community with information (e.g., signs and symptoms of COVID-19 that would require immediate dismissal from school; for what period of time; and their conditions for their re-entry to school).</p> <p>An "isolation room" (next door to the health office) will be utilized by the health office staff to accommodate students who show symptoms consistent with COVID-19 until a parent/guardian arrives to pick up the student. A trained staff member will supervise the student(s) in the isolation room and will wear a mask, face shield, gloves and disposable gown.</p> <p>The Director of Buildings and Grounds will be contacted immediately after the isolation room is utilized so that recommended CDC cleaning procedures will be put into place in a timely manner. CDC cleaning procedures will be done by the custodial staff in all rooms, as needed, following a confirmed COVID-19 case. The Director of Buildings and Grounds will guide the custodial staff in following recommended CDC cleaning procedures to decrease the risks of spreading COVID-19.</p>

Cancellation of Classes, Remote Learning, and Reopening Plans	School Plan
<ul style="list-style-type: none"> • <i>The Connecticut Department of Public Health will be developing specific community and school-based indicators to assist leaders and define the appropriate decision-making approach.</i> • Develop a plan for school class cancellations and reopening to be implemented in the event that the superintendent, their designee, or state government suspends or cancels in-school classes for some or all participants. • Notify and consult with the CSDE immediately if the LEA is contemplating class cancellations. • Include a communication plan and clear policies for faculty and staff regarding individual roles and responsibilities in the event of a shutdown occurring during the school year. • Prioritize ongoing educational opportunities when drafting the plan for shutdown. Materials for continuity of learning must be made available to allow for school sessions to continue remotely. 	<p>The Reopening Committee is not aware of specific indicators from the CT Department of Public Health and will await further guidance.</p> <p>Remote learning guidelines will be established in the event of school closures</p> <p>The Superintendent will communicate with the CSDE immediately regarding class cancellation.</p> <p>The Reopening Plan will be communicated to staff via professional development trainings at the beginning of the year. Staff will be instructed in the health & safety protocols which will also be posted.</p> <p>Planning is ongoing to develop learning options that are engaging, meaningful, and correspond with grade level expectations and standards. Protocols will be put in place to minimize sharing of materials. This includes individual student materials, maximizing of space in classrooms, and grouping students into cohorts.</p> <p>Guiding principles for in-school reopening will focus on student and staff health and safety. With that in mind, it will be important for all stakeholders to be flexible and open to finding solutions. We will revert back to the original reopening plan with the necessary adjustments, if needed.</p>

Cancellation of Classes, Remote Learning, and Reopening Plans, continued	School Plan
<p>Future Planning for Remote Blended Learning</p> <ul style="list-style-type: none"> • Be prepared to provide remote blended learning opportunities immediately upon cancellation of in-school classes. <ul style="list-style-type: none"> - Consider implementing a plan to gather feedback from families, students, teachers, and leaders on experience with remote learning. Incorporate any feedback into a revised remote learning plan and incorporate into hybrid learning model. • Develop a plan for extended absences and communicate it with parents or guardians in the event of a second extended closure. 	<p>Should there be a need to transition from in-person learning to a hybrid model (reduced school populations) where students attend on a rotating basis 50% at a time, or to full remote learning, plans will be in place so this can occur quickly and efficiently. All teachers in K-8 will utilize Google Classroom as the primary learning platform. Preschool teachers will provide plans directly to parents. Families that require a device, support with internet connection, at-home school supplies, or other resources should contact the School Principal.</p> <p>Learning plan options (in-person, hybrid, remote) will be shared with families prior to the start of school. Staff will be ready to implement a new plan at any given time.</p> <p>In-Person: Traditional schedule with health and safety protocols for all students five days a week. Students who do not return to in-person school based upon individual consideration, remote learning will be an option.</p> <p>Hybrid: Alternating schedule with a reduced population. When students are not in school they will work at home with materials provided by the teacher and school. All grade levels will be split in half-group A / group B. Each classroom will be split in half and families will be aligned.</p> <p>Example: Monday/Tuesday: Group A in School (Group B – Distance Learning Assignments) Wednesday: Deep Clean, All students distance learning, Possible Special Education Service Day Thursday/Friday: Group B in School (Group A – Distance Learning Assignments)</p> <p>Remote Learning: Students engage in distance learning with materials and support from the</p>

	<p>school. Standards will be prioritized and learning materials/activities will be delivered via Google Classroom.</p>
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Academics	School Plan
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Special Education	
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<ul style="list-style-type: none"> • Prepare with the understanding that there has been no waiver of requirements under the IDEA for provision of a free and appropriate public education (FAPE) in the least restrictive environment (LRE). During COVID-19 school closures, schools were required to provide FAPE consistent with the need to protect the health and safety of students, as well as those individuals providing education, specialized instruction, and related services to these students. Schools may not have been able to provide all services in the same manner that they are typically provided. Federal disability law allows for flexibility in determining how to meet the individualized needs of students receiving special education services. • Treat students eligible for special education and other special populations as general education students first. Guidance and policies related to school reopening plans apply to all students, including students with special needs who qualify for individual education programs under the IDEA and accommodation plans for eligible students under section 504 of the Rehabilitation Act. If students with disabilities are unable to access the reopening plan as designed, facilitate individualized and alternative means of re-entry based upon student need, present levels of functioning, developmental levels, and student/parent input. Consider blended learning schedules if needed. • Do not make programming decisions based on a student's disability category. However, the nature and/or severity of a student's disability may require unique considerations. Protocols should consider the student's developmental level and skills. • Address mask and face covering use for the population of special education students, including cases where masks may need to be removed to provide appropriate services, and the approach to implementing any other possible mitigating strategy, including but not limited to maximum social distancing. 	<p>Lisbon Central School will plan for fall programming with the understanding that there has been no waiver of requirements under IDEA for provision of a free and appropriate public education (FAPE) in the least restrictive environment (LRE). During the spring 2020 COVID-19 school closure, Lisbon was required to provide FAPE consistent with the need to protect the health and safety of students, as well as those individuals providing education, specialized instruction, and related services to these students. Lisbon may not have been able to provide all services in the same manner that they are typically provided. Federal disability law allows for flexibility in determining how to meet the individualized needs of students receiving special education services.</p> <p>Lisbon Central School will treat students eligible for special education and other special populations as general education students first. Guidance and policies related to school reopening plans apply to all students, including students with special needs who qualify for individual education programs under the IDEA and accommodation plans for eligible students under section 504 of the Rehabilitation Act. If students with disabilities are unable to access the reopening plan as designed, the Lisbon Central School will facilitate individualized and alternative means of re-entry based upon student need, present levels of functioning, developmental levels, and student/parent input.</p> <p>Special education teams working in conjunction with families, will determine if specific students require re-entry plans and develop and implement those plans for in-person instruction.</p> <p>Lisbon will not make programming decisions based on a student's disability category. However, the nature and/ or severity of a student's disability may require unique considerations. In the case of a unique consideration, Lisbon will develop protocols to consider the student's developmental level and skills.</p> <p>In cases where the student can not wear a mask, face shields will be provided for the staff member working with the student when social distancing is not possible or feasible.</p>
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Academics, continued	School Plan
<p>English Learners (ELs)</p> <ul style="list-style-type: none"> Understand that like all other students, ELs are entitled to FAPE. The Civil Rights Act of 1964, Title IV, the Equal Educational Opportunities Act (1974) and the Elementary and Secondary Education Act (1965) provide guidance on the services to which ELs are entitled. ELs must have access to the general education curriculum as well as to a supplemental language instruction education program. During school closures due to COVID-19, ELs continue to be entitled to receive their supplemental EL instructional program in addition to their general education program of mainstream, grade-level and content-area instruction. Such language instructional education programs may consist of a range of services, including bilingual education, English as a Second Language (ESL), Sheltered Instruction and others. When returning to school buildings, language instruction education programs must continue Comply with the requirement that eligible students in bilingual mandated districts are offered bilingual education programs. During COVID-19, school districts that are mandated to provide bilingual education remain required to offer a bilingual program to eligible students who have opted into the program. While program implementation may be altered during COVID-19 as compared to traditional in-building schooling, students in bilingual programs are still entitled to receive native language support as part of their school's designated bilingual program model. As with other language instruction education programs, when returning to traditional schooling, bilingual programs must continue. Communicate with parents and guardians that have limited proficiency in English in a language they understand as required by Title III of the Elementary and Secondary Education Act. As during traditional schooling, communications during school closures due to COVID-19 may be provided through translation and/or interpretation. Provide ELs who are also identified as students with disabilities supports for their EL needs, as well as supports for their disabilities. During COVID-19, these dually identified students must continue to receive these supports. As in times with traditional schooling, dually identified students should have their language needs represented in their annual meetings about their IEP. 	<p>English learners will still be supported by our EL tutor. For in-person learning, students will be serviced within the previously determined cohorts. In the event of remote learning, the tutor will work with teachers and families to support students with accessing the curriculum as well as provide supports, resources, and activities where appropriate.</p> <p>Our district does not have any bilingual programs currently.</p> <p>Translation and/or interpretation will continue to be available on an as needed basis. This will continue in all models: in-person, hybrid, remote learning.</p>

Family and Student Engagement	School Plan
<p>Family Support and Communication</p> <ul style="list-style-type: none"> • Comply with all state and federal family engagement requirements (e.g., School Governance Councils and Title I requirements) during the COVID-19 pandemic. • Prepare to provide families with clear and ongoing communication about what to expect, during and prior to reopening. This includes, but is not limited to, guidance on the school protocols related to health and safety guidelines. • Continue to engage with families and students as the reopening moves forward to ensure they are informed and have the ability to provide feedback. • Make reopen plans available on the LEA website, accessible, and clearly identify the school liaison. 	<p>Lisbon Central School does receive Title money. Compliance with Title requirements will continue during the pandemic.</p> <p>Families will be provided on an ongoing basis all health and safety protocols via the website, newsletters, emails, robo-calls and texts. The Reopening Plan will be posted in multiple places. Surveys have been provided to parents to obtain information and feedback. It has been and will continue to be relayed that Superintendent Sally Keating is the Compliance Liaison for Lisbon Central School.</p> <p>A school contact list will be distributed with the school reopening plan allowing parents/families direct access to appropriate staff members ie: counselors, principal, nurse, etc.</p>
<p>Social-Emotional Learning (SEL) and Mental Health</p> <ul style="list-style-type: none"> • Develop a detailed plan to reengage all students, staff and families. Particularly identify strategies to identify and engage populations and specific students that have been disengaged. • Prepare staff to identify issues related to abuse and neglect in the context of the pandemic and comply with all mandated reporting requirements. 	<p>Priorities will be social-emotional health, well-being and community building during the first few months of school. Staff will be trained by DPH and the School Nurse on the impact of COVID-19 and associated protocols. The first day back for teachers will focus on the COVID-19 impact. SERC will also provide PD regarding equity issues and strategies for positive change. There will be ongoing teaching for staff on monthly half day sessions. Coaching support will also be a part of this training.</p> <p>The School Psychologist and Social Worker will be available for support for students via classroom discussion and individualized sessions. Resources will be provided to staff for coaching support for students throughout the day.</p> <p>Training regarding mandated reporting for abuse will be given to all staff via the on-live training module provided by the State.</p>
<p>After-school Programming</p> <ul style="list-style-type: none"> • Programs receiving funding from the CSDE through the State After School, Extended School Hours (ESH) and 21st Century Community Learning Centers (21CCLC) programs, consult with the CSDE for individual grant-specific guidance. • Follow the requirements outlined in this document, as applicable, including but not limited to requiring the use of face coverings that cover the nose and mouth, and maximizing social distancing. 	<p>Lisbon Central School does not receive funding from the CSDE through the State After School, Extended School Hours and 21st Century Community Learning Centers Program.</p> <p>There will be limited after-school programming, and this will be re-evaluated in November. Childcare will occur and protocols will include encouraging children to wear masks and to maximize social distancing when possible</p> <p>If Cross-Country is offered students will practice in cohorts. Additionally there will be no travel.</p>
<p>Career And Technical Education</p> <ul style="list-style-type: none"> • Develop a plan for cleaning and disinfecting shared equipment in the shop or lab, before and after each use. 	<p>School Plan</p> <p>This is not applicable to Lisbon Central School, as there is no Career and Technical Education.</p>

Staffing and Personnel	School Plan
<p>Certification and Personnel Planning</p> <ul style="list-style-type: none"> • Prepare with school human resources and board counsel to comply with legal and regulatory requirements related to personnel, including but not limited to the EEOC <u>guidance</u> related to the ADA and the COVID-19 pandemic. • Assess how to engage a full roster of staff, including potential substitute plan, and whether stipends or changes in substitute pay is required to support the needs of the school. 	<p>The Superintendent has discussed and will continue to discuss legal and regulatory requirements related to personnel, including but not limited to the EEOC guidance related to the ADA and the COVID-19 pandemic with the Board Attorney from Shipman and Goodman.</p> <p>A survey regarding engagement of staff is being sent to all staff as to the expectations of returning to the school for the 2020-2021 school year</p> <p>A phone call to each substitute on the current list for LCS was done to ascertain the substitute pool.</p>
<p>Professional Development</p> <ul style="list-style-type: none"> • Prioritize mandatory training for staff, before the beginning of the school year that covers signs and symptoms of COVID-19, Standard Public Health protocols, Hygiene Practices, PPE, Reporting illnesses, and supporting SEL. Plan ongoing trainings as changes occur in recommendations and public health data. 	<p>Training has been scheduled for the first day of return for staff. The local DPH person, Patrick McCormack is speaking to staff regarding numerous issues relating to COVID-19. Ongoing PD will be offered by the School Nurse. Resources will be provided on an ongoing basis.</p>